

# LIGHTING THE PATH AHEAD!

Proposals due:  
April 1, 2024.



ICTFL Fall Conference 2024  
October 17 & 18 (Thursday & Friday)  
NIU Naperville Conference Center

## EXHIBITORS: SAVE THE DATES !

Join us at our Illinois Fall Conference.

Table Space: 6-ft. covered, skirted, chair & free electrical hook-up, if requested in advance

Free WiFi throughout Conference Center

Registration of one company representative per table

Company listing in Conference Program and online

Exhibit Schedule (Set-up: 5-6 pm Wed., Oct. 16  
- OR - 6:30 am Th., Oct. 17)

Th., Oct. 17: 7 AM - 4:15 PM

Fri., Oct. 18: 7 AM - 1 PM

### Exhibitor Options

- present a session (proposals due **May 20 online**)
- sponsor a continental breakfast
- sponsor an Exhibitor break
- sponsor a lunch
- sponsor the Awards Ceremony
- sponsor name badges & badge holders, lanyards
- offer exhibitor prizes

Table fees and sponsorships due **August 1**.

## EXHIBITOR REGISTRATION FORM

Register online at [www.ictfl.org](http://www.ictfl.org) or by mailing this form & a check to

ICTFL P.O. Box 64 Oglesby, IL 61348

**Registration Deadline: Thursday, August 1, 2024**

Company Name: \_\_\_\_\_

Main Contact Person: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Please check the options you are requesting:

\$300.00 \_\_\_\_\_ 1 display table (6 ft., covered, skirted, chair)

\$500.00 \_\_\_\_\_ 2 display tables

\$700.00 \_\_\_\_\_ 3 display tables

\_\_\_\_\_ electrical hook-up free if asking for one now

\_\_\_\_\_ We will participate in the exhibitor-supplied drawings both days.

\_\_\_\_\_ We will participate in this drawing one day only. \_\_\_\_\_ Th. \_\_\_\_\_ Fri.

Person(s) who will be manning our table: \_\_\_\_\_

Email: \_\_\_\_\_

\$1200.00 \_\_\_\_\_ Thursday AM continental breakfast and break

\$2100.00 \_\_\_\_\_ Thursday boxed lunches

\$700.00 \_\_\_\_\_ Thursday afternoon Awards Ceremony

\$1200.00 \_\_\_\_\_ Friday AM continental breakfast and break

\$2100.00 \_\_\_\_\_ Friday boxed lunches

\$400.00 \_\_\_\_\_ Name badges, holders, lanyards

\_\_\_\_\_ TOTAL AMOUNT OWED (An Invoice will be submitted to you for Credit

Card payment) OR Pay by check: ICTFL P.O. Box 64 Oglesby, IL 61348

Session Presentation(s):

\_\_\_\_\_ We have already submitted our proposal.

\_\_\_\_\_ We plan to submit a proposal so please hold a time slot for it.

Presenter(s): \_\_\_\_\_

Email: \_\_\_\_\_

Do not forget to send us your logo so your company can be acknowledged in our advertising. Please address it to [ictfl.webmaster@gmail.com](mailto:ictfl.webmaster@gmail.com) .

#### IMPORTANT CONSIDERATIONS:

- ❖ Registrants will receive further information via email; therefore, if someone other than the person who will be in attendance submits this registration and payment, be sure THAT NAME AND EMAIL AND the ATTENDING PERSON'S NAME AND EMAIL address are on the form.
- ❖ If you need to cancel your registration, a refund, minus a \$50 processing fee, can be issued only if you notify ICTFL **at least 10 days in advance (Oct. 7) of the Conference.**
- ❖ If ICTFL should have to cancel the Conference for any reason, a full refund will be issued.

If you have further questions, email [ictfl.director@gmail.com](mailto:ictfl.director@gmail.com) or [ictfl.confcoordinator@gmail.com](mailto:ictfl.confcoordinator@gmail.com).

Finally, check our website [www.ictfl.org](http://www.ictfl.org) often for further information.